

LIBERTY UNION HIGH SCHOOL DISTRICT
GENERAL MAINTENANCE

DEFINITION

Under general supervision, to perform general maintenance work in connection with repair, construction, and upkeep of school buildings and equipment, working independently, with a crew, or assisting other tradespersons; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

Positions in this class are distinguished from those in specific trade classes in that tasks performed in this class require less knowledge, are more routine, more easily learned and are more closely supervised. The duties listed below are typical for positions in the General Maintenance class collectively, but no one position would normally include all these duties.

EXAMPLES OF DUTIES

Performs and/or assists in semi-skilled maintenance, installation, and repair to buildings and equipment in connection with construction and mechanical trades including plumbing, painting, carpentry, heating, electrical, masonry, metal work, glazing, tile work, roofing, flooring, ventilating systems, welding, and mechanics; reports unsafe conditions and needed repairs to supervisor; drives light truck; assembles tools and materials required for jobs; receives work orders; keeps simple records; operates power equipment, such as loaders, jack hammers, power saws, and post hole diggers; assists electricians, carpenters, plumbers, and other tradespersons in construction, installation, and repair work.

QUALIFICATIONS

Knowledge of:

Basic methods, materials, tools, equipment, and techniques used in general maintenance and repair work.
Any one of the skilled maintenance trades utilized in the District.

Ability to:

Demonstrate mechanical aptitude and ability.
Perform moderately heavy physical labor.
Use power and hand tools in a safe manner.
Safely operate a variety of vehicles and equipment used in maintenance trades.
Understand and carry out oral and written instructions.
Work cooperatively with others.

Experience:

A minimum of two years of experience in general construction and maintenance work, or as a building trades helper, including extensive knowledge of one skilled maintenance trade utilized by the District.

Education:

Equivalent to the completion of the twelfth grade.
Additional qualifying experience may be substituted for required education on a year-for-year basis.

License Requirement:

Possession of a valid California Driver's License.

Employees in this class who hold one or more of the certifications listed below will be placed one range higher on the classified salary schedule. Certifications must be kept current and/or renewed every five years.

Class A Driver's License

ELECTRICAL: AA Degree and/or California Electrical Certification Program

HVAC: Universal EPA Certification

PAINT: Lead Paint Certifications

POOL: CC Environmental Health Course+ Aquatics Facility Operator Certificate + Certified Pool Operator Certificate

AUTOMATIC EXTINGUISHING SYSTEMS; Cal Fire Certification

Other:

Must pass and maintain satisfactory results of the Post Offer, Pre-Placement Physical Evaluation Program (PEP). This physical strength test demonstrates a minimum level of strength to perform the essential functions of the job.